



# ALABAMA BOARD OF EXAMINERS IN MARRIAGE AND FAMILY THERAPY

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## Board Meeting Minutes November 6, 2018

The Alabama Board of Examiners in Marriage and Family Therapy met on Tuesday, November 6, 2018, at the Board office in Montgomery to conduct Board business. Members present were Dr. Scott Ketring (Board Chair), Dr. Luciana Silva (Board Vice Chair), and Ms. Angela Nelms-Griffin. Mr. Jeremy Blair, (member) and Dr. Mark Westfall (member) were not present. Also present were Mr. Keith E. Warren (Executive Director), Mr. Todd Hughes (Assistant Attorney General) and Ms. Jenna Lanier (recording secretary).

The regularly scheduled meeting was advertised on the Board's website, [www.mft.alabama.gov](http://www.mft.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act.

The meeting was called to order by Chairman Ketring at 10:03 a.m. with a quorum of the members present to conduct business.

Chairman Ketring presented the July 27, 2018 Board meeting minutes for the Board's approval. A motion was made by Dr. Silva to approve the minutes from July 27, 2018 meeting as amended. The motion was seconded by Ms. Nelms-Griffin and unanimously approved by the Board.

Mr. Warren presented to the Board the financial activities of the Board as of September 30, 2018. The financial report also included a line item summary of expenses. He reported on the total number of licensees (#317 total), along with the total number of complaints received during FY 2018 (copy of report available for review in Official Book of Minutes). Dr. Silva made the motion to approve the financial report as presented. The motion was seconded by Ms. Nelms-Griffin and unanimously approved by the Board.

Mr. Warren presented the Administrator's Report listing activities performed by the staff since the last Board meeting, along with a list of new licenses issued (reports available for review in Official Book of Minutes).

Mr. Hughes presented the Board with a request for guidance related to an unlicensed MFT presenting himself as "NAME, MFT", which implies that he is a licensee of this Board. After discussion, Mr. Hughes indicated that he would notify the unlicensed individual to remove that information from his documentation.

Mr. Warren reported that the proposed rule changes from previous revisions must be adopted and advertised again. Dr. Silva made a motion to approve all the rule revisions changes. The motion was seconded by Ms. Nelms-Griffin unanimously approved by the Board.

Dr. Silva presented an update on internship regulation. She reported that she had researched several states board and no others (except Ohio) regulate and/or license in-school internships. Dr. Silva made a motion

to revise the rules and regulations to eliminate the intern application and licensure process. The motion was seconded by Ms. Nelms-Griffin and unanimously approved by the Board.

After discussion among the members, it was determined that students, within six months of graduation, could apply for an Associate License, if the applicant can provide the Board with a letter from the Program Director.

Ms. Nelms-Griffin made a motion to adopt the 2019 Board Meeting Calendar as presented: January 25<sup>th</sup>, April 26<sup>th</sup>, July 26<sup>th</sup> and October 25<sup>th</sup>. The motion was seconded by Dr. Silva and unanimously approved by the Board.

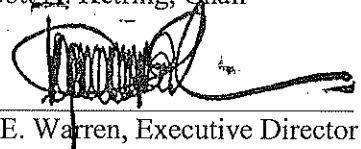
The Board reviewed and approved 8 for licensure (list available for viewing in the Board's official Book of Minutes).

Chairman Ketring announced that the next meeting of the Board is scheduled for Friday, January 25, 2019 at 10:00 a.m.

With no further business, Dr. Silva made a motion to adjourn the meeting at 11:44 a.m. The motion was seconded by Ms. Nelms-Griffin and unanimously approved by the Board.

Respectfully submitted,

  
Dr. Scott A. Ketring, Chair

  
Keith E. Warren, Executive Director

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